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Dear Applicant,

We are delighted that your organisation has decided to join IUCN.

Your application will receive personal attention from the Membership Focal Point in the IUCN Regional Office responsible for your region, with the support of the Union Development Group at IUCN Headquarters in Gland.

Please read the “Help and Instructions” section that will guide you through the steps involved to complete your application.

As indicated in Article 4 of the IUCN Statutes, there are four categories of Members:

- Category A: States, political and/or economic integration organisations and government agencies;
- Category B: Non-governmental organisations;
- Category C: Indigenous peoples’ organisations
- Category D: Affiliates

The deadlines to receive applications are: 31 March, 30 June, 30 September and 31 December of each year. States and Political and/or Economic Integration Organisations can join IUCN at any time.

Please also consult the membership section of the IUCN website, where you will find the documents you need to consult while completing your application, as well as the application form:

<https://www.iucn.org/about/union/members/how-become-member-iucn>

Your first point of contact for all questions related to the membership application process is the Membership Focal Point in your region. For contact details, please consult our website:

<https://www.iucn.org/about/union/members/membership-focal-points>

We look forward to receiving your application file.

The Network of Regional Membership Focal Points
Union Development Group



Help and instructions: What do you need to do?

Before completing your application, please refer to the following documents:

- **[Benefits for Members](#)**: by joining IUCN, you will benefit from IUCN's scientific credibility, its unsurpassed knowledge base and convening power, extensive networking opportunities and access to high-level political, economic and social decision making. Being a Member of IUCN enables you to both advance your own cause and to strengthen common action in overcoming barriers to a sustainable future.
- **IUCN's Statutes and Regulations** adopted by IUCN Members: You need to confirm that your organisation shares and supports the objectives of IUCN as set out in the [Statutes and Regulations](#).
- **Membership Dues Guide**: A deposit equivalent to the entire current year of membership is payable at the time of submitting the application or the letter of adhesion (for States and Political and/or Economic Integration Organisations). However, once the new Member has been admitted, the membership dues for that year are calculated on a pro-rata basis of the total annual membership dues starting the month following admission. If the balance is then positive, it will be credited to the following year. The deposit will be reimbursed in full by IUCN if the application is rejected (not valid for States and Political and/or Economic Integration Organisations). The [Membership Dues Guide](#) provides all of the necessary information you will need to estimate the amount of your first year's membership dues deposit.
- **[The IUCN Programme 2017-2020](#)** adopted by IUCN Members.

Please note that IUCN membership does not expire unless the IUCN Member is withdrawn or expelled from IUCN as detailed in Article 13 of the [IUCN Statutes](#) or unless the IUCN Member withdraws voluntarily by providing IUCN with written notification of its intention to withdraw its membership. Members withdrawing from the Union must ensure that all outstanding membership dues have been paid up to and including the year of the notification of withdrawal.

If you wish to join as a State¹ or as a Political and/or Economic Integration Organisation² (Category A):

- States and political and/or economic integration organisations become Members of IUCN by notifying the Director General of their adhesion to the IUCN Statutes, effective upon payment of the first year's membership dues. [IUCN Statutes, Article 6]
- The notification of adhesion to the Statutes by a State is to be made by or on behalf of the Head of State, the Head of Government or the Minister for Foreign Affairs. [IUCN Regulations, Paragraph 3 (a)]
Draft text:
“Notification is hereby given by the Government of <COUNTRY NAME> of its adhesion to the Statutes of IUCN and willingness to become a Member of IUCN.
The Government of <COUNTRY NAME> designates <NAME OF THE GOVERNMENT AGENCY> as its liaison with the IUCN Secretariat.”
- The notification of adhesion to the Statutes by a political and/or economic integration organisation shall be made by its duly authorized representative and shall be accompanied by a statement declaring the extent of its competence with respect to the matters provided in the Statutes. [IUCN Statutes, Article 6 and IUCN Regulations, Paragraph 3 (b)].
- For States or political and/or economic integration organisations joining the Union, a payment equivalent to the first year of membership is due at the time of submitting the letter of adhesion. The membership dues for that year are then calculated on a pro-rata basis of the total annual membership dues, starting from the month following receipt of the letter of adhesion. If the balance is positive, it will be credited to the following year.

¹ “States shall be those which are members of the United Nations or any of its Specialised Agencies, or of the International Atomic Energy Agency, or parties to the Statutes of the International Court of Justice” [IUCN Statutes, Article 5 (a)].

² “Political and/or economic integration organisations shall be organisations constituted solely by States to which those States have conferred legal competence in respect of matters within the objectives of IUCN” [IUCN Statutes, Article 5 (c)].

If you are a Government agency³ (Category A), a National⁴ or International⁵ Non-Governmental Organisation (Category B), an Indigenous peoples' organisation⁶ (Category C) or if you wish to apply as an Affiliate⁷ (Category D):

- Contact the IUCN Membership Focal Point in your region who will assist you throughout the process: <https://www.iucn.org/about/union/members/membership-focal-points>;
- Complete the application form and have it signed by the Head of your organisation/institution;
- Include all the additional material necessary to complete your application file. Please refer to the requirements detailed on the subsequent pages;
- Pay your membership dues deposit; and
- Send your application to the [IUCN Membership Focal Point in your region](#).
- **Ensure that all the above is completed by [the application deadline](#).**

What are the main requirements for Government agencies, National and International Non-Governmental Organisations and Affiliates to become Members of IUCN?

The IUCN Council must determine that [IUCN Statutes, Article 7]:

- the applicant shares and supports the objectives of IUCN;
- the applicant has as one of its central purposes the achievement of IUCN's objectives and a substantial record of activity in the conservation of nature and natural resources; and
- the objectives and track record of the applicant embody to a substantial extent :
 - (i) the conservation of the integrity and diversity of nature; and, either or both:
 - (ii) the aim to ensure that any use of natural resources is equitable and ecologically sustainable;
 - (iii) dedication to influencing, encouraging and assisting societies to meet the objectives of IUCN;
- the applicant does not pursue objectives or carry out activities that conflict with the objectives or activities of IUCN;

Government agencies (GAs)

Government agencies seeking membership of IUCN shall submit an application for admission to the Director General via the relevant [Membership Focal Point](#) supported by a statement from the Head of the agency, setting forth its competence to adhere to the Statutes [IUCN Regulations, Paragraph 4] and to confirm that this application conforms with the laws of the State where the agency/institution is located. A statement is available for signature on page 16 of this application form.

Non-Governmental Organisations (NGOs)

NGOs must comply with the following four main requirements [IUCN Regulations, Paragraph 5 (a)]:

- be a not-for-profit entity which conforms with the law of the State where its seat is located;
- have been in existence for at least three years;
- have a board that is autonomous and independent⁸; and
- have a governance structure which is transparent, accountable and representative⁹.

³ Government agencies shall be organisations, institutions and, when applicable, government departments, which form part of the machinery of government in a State, including those agencies of the components of federal States or of States having an analogous structure [IUCN Statutes, Article 5 (b)].

⁴ National non-governmental organisations shall be institutions and associations incorporated within a State [IUCN Statutes, Article 5 (d)].

⁵ International non-governmental organisations shall be institutions and associations organized in two or more States [IUCN Statutes, Article 5 (e)].

⁶ Indigenous peoples' organisations shall be institutions and associations established by indigenous peoples for the advancement of indigenous communities [IUCN Statutes, Article 5 (f)]

⁷ Affiliate Members shall be government agencies, national and international non-governmental organisations, which are not in Categories A or B [IUCN Statutes, Article 5 (f)]. Only Members in Categories A and B shall have the right to vote. [IUCN Statutes, Article 30].

⁸ Is deemed to mean a board whose decision-making processes adhere to the provisions contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and are not controlled or unduly influenced through financial or other pressures exerted by government agencies or public or private entities.

Other requirements:

- NGOs must submit a minimum of two letters of endorsement from IUCN Members in good standing¹⁰ or from IUCN National/Regional Committees, IUCN Councillors or IUCN Honorary Members¹¹. All related links are available on page 8 of this form. **Letters of endorsement must address the [following questions](#)**, approved by the IUCN Council, in order to confirm that the seconder knows well the applicant organisation and its activities and therefore can confirm to IUCN that the applicant meets all the requirements prescribed in the IUCN Statutes and Regulations to be accepted as an IUCN Member.
- NGOs must submit a copy of their Statutes/Bylaws/Constitution documents and their **latest annual audited financial statements together with a reconciliation (highlight) to the declaration of operating expenditure**, which is used to calculate the annual IUCN membership dues. If the organisation is not required to have a statutory audit the **latest annual financial statements** approved by the Board or governing body can be provided. Operating expenditure is defined as the expenditure arising in the course of ordinary activities of the organisation and which is considered to be **recurrent and annual. It does not include one-time investments**.

Here is a list of items that would normally be included in operating expenditure:

audit fees - bank interest and charges - building rental – cleaning - communication costs (internet, phone, fax, etc) – consultants – depreciation – equipment – insurance - information technology costs - legal and professional fees - meetings and workshops - monitoring and evaluation - printing and publication costs - provisions and write offs - repairs and maintenance – security - staff salaries and benefits - sundry administrative costs (office supplies, etc) – training - translation and interpretation - vehicles and fuel water, electricity, gas, etc.

In addition to the above requirements, any duly accredited university, similar institution of higher learning, specialized centre(s) and research institute(s), organized within a State, seeking admission in Category B [IUCN Regulations, Paragraph 5 (b)] shall be:

- an academic or professional entity of high standing; and
- autonomous in administration and governance¹².

International Non-Governmental Organisations (INGOs)

INGOs must comply with the following requirements [IUCN Regulations, Paragraph 6]:

- be a not-for-profit entity which conforms with the laws of the State where its seat is located¹³;
- have been in existence for at least three years;
- have a substantial record of activity in two or more States and out posted or country offices reporting back to Headquarters¹⁴;
- have a governing body open to nationals from at least two States;
- have a governance structure which is transparent, accountable and representative⁹; and
- have a board that is autonomous and independent¹⁵.

⁹ Is deemed to mean that the statutes/articles, regulations/bylaws or other constitutive institutional instruments provide for a governance structure that affords the members of the organisation and/or its Board, fair and adequate participation in the business and governance of the organisation, that require the organisation to be transparent and accountable in its activities, finances and policies, and that such provisions are adhered to in the day-to-day business of the organisation.

¹⁰ In good standing means that the Member is up-to-date in the payment of its IUCN membership dues up to and including the year preceding the membership application request.

¹¹ When letters of endorsement are submitted by IUCN Councillors or Honorary Members, any formal or informal relationships with the applicant must be detailed and disclosed at the time of endorsement.

¹² Is deemed to mean an organisation whose decision-making processes adhere to the provision contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and is not controlled or duly influenced through financial or other pressures exerted by government agencies or public or private entities.

¹³ Membership applications for International NGOs must be received from the organisations' Headquarters" and "if admitted as an IUCN Member, the organisation will be registered in the country in which its HQ is based.

¹⁴ Means that the organisation must operate and have activities (i.e. concrete projects) in two or more States. The organisation must have a Headquarter and two or more outposted countries offices reporting back to it. Outposted staff based or hosted in partner organisations in other countries cannot be considered as outposted offices.

¹⁵ Is deemed to mean a board whose decision-making processes adhere to the provisions contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and are not controlled or unduly influenced through financial or other

Other requirements:

- INGOs must submit a minimum of two letters of endorsement from IUCN Members in good standing¹⁶ or from IUCN National/Regional Committees, IUCN Councillors or IUCN Honorary Members¹⁷. All related links are available on page 8 of this form. **Letters of endorsement must address the [following questions](#)**, approved by the IUCN Council, in order to confirm that the seconder knows well the applicant organisation and its activities and therefore can confirm to IUCN that the applicant meets all the requirements prescribed in the IUCN Statutes and Regulations to be accepted as an IUCN Member.
- INGOs must submit a copy of their Statutes/Bylaws/Constitution documents and their **latest annual audited financial statements together with a reconciliation (highlight) to the declaration of operating expenditure**, which is used to calculate the annual IUCN membership dues. **The report must reflect the organisations' total operating expenditure (i.e. in all countries in which it operates)**. If the organisation is not required to have a statutory audit the **latest annual financial statements** approved by the Board or governing body can be provided. Operating expenditure is defined as the expenditure arising in the course of ordinary activities of the organisation and which is considered to be **recurrent and annual**. **It does not include one-time investments**.

Here is a list of items that would normally be included in operating expenditure:

audit fees - bank interest and charges - building rental – cleaning - communication costs (internet, phone, fax, etc) – consultants – depreciation – equipment – insurance - information technology costs - legal and professional fees - meetings and workshops - monitoring and evaluation - printing and publication costs - provisions and write offs - repairs and maintenance – security - staff salaries and benefits - sundry administrative costs (office supplies, etc) – training - translation and interpretation - vehicles and fuel water, electricity, gas, etc.

- INGOs must submit a report showing the record of their activities in two or more States and a proof of their out posted legally registered offices in States/countries (two or more), which are different from where the main office or Headquarters is located. Out posted staff based or hosted in partner organisations cannot be considered as “out posted or country offices”.

Indigenous peoples' organisations (IPOs)

IPOs must comply with the following requirements [IUCN Regulations, Paragraph 5 bis]:

- Be a not-for-profit entity which conforms with the law of the State where its seat is located;
- Have been in existence for at least three years;
- Be autonomous in administration and governance¹⁸; and
- Have, as its primary constituency, indigenous peoples.

Other requirements:

- IPOs must submit a minimum of two letters of endorsement from IUCN Members in good standing¹⁵ or from IUCN National/Regional Committees, IUCN Councillors or IUCN Honorary Members¹⁶. All related links are available on page 8 of this form. **Letters of endorsement must address the [following questions](#)**, approved by the IUCN Council, in order to confirm that the seconder knows the applicant organisation and its activities well and therefore can confirm to IUCN that the applicant meets all the requirements prescribed in the IUCN Statutes and Regulations to be accepted as an IUCN Member.
- IPOs must submit a copy of their Statutes/Bylaws/Constitution documents and their **latest annual audited financial statements together with a reconciliation (highlight) to the declaration of operating expenditure**, which is used to calculate the annual IUCN membership dues. If the organisation is not required to have a statutory audit the **latest annual financial statements** approved by the Board or governing body can be provided. Operating expenditure is defined as the expenditure arising in the course of ordinary activities of the organisation and which is considered to be **recurrent and annual**. **It does not include one-time investments**.

pressures exerted by government agencies or public or private entities.

¹⁶ In good standing means that the Member is up-to-date in the payment of its IUCN membership dues up to and including the year preceding the membership application request.

¹⁷ When letters of endorsement are submitted by IUCN Councillors or Honorary Members, any formal or informal relationships with the applicant must be detailed and disclosed at the time of endorsement.

¹⁸ Is deemed to mean an organisation whose decision-making processes adhere to the provision contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and is not controlled or duly influenced through financial or other pressures exerted by government agencies or public or private entities.

Here is a list of items that would normally be included in operating expenditure:

audit fees - bank interest and charges - building rental – cleaning - communication costs (internet, phone, fax, etc) – consultants – depreciation – equipment – insurance - information technology costs - legal and professional fees - meetings and workshops - monitoring and evaluation - printing and publication costs - provisions and write offs - repairs and maintenance – security - staff salaries and benefits - sundry administrative costs (office supplies, etc) – training - translation and interpretation - vehicles and fuel water, electricity, gas, etc.

Affiliates (AF)

Government agencies and National/International Non-Governmental Organisations wishing to apply as Affiliates, are still required to fulfil the requirements of the relative aforementioned membership categories (refer to the above requirements depending on the status of your organisation/institution).

All Affiliate Members pay the same rate, as indicated in the [Membership Dues Guide](#), and therefore it is not necessary to provide a copy of your latest annual audited financial report with your application.

Affiliate Members do not have the right to vote, nominate candidates or submit Motions to the World Conservation Congress (Article 12 (b) of IUCN Statutes).

What are the main steps of the IUCN Membership application/admission process?

(IUCN Regulations, Articles 12-18, describe the application process.)

- Deadlines for membership applications to be received by the Director General are 31 March, 30 June, 30 September and 31 December every year. During the admission process, all communications will be undertaken via electronic means (email).
- [The Membership Focal Point in your region](#) will ensure that your application is complete and make a first evaluation of your application based on the requirements of the IUCN Statutes and Regulations. It will then be sent to the Union Development Group at IUCN Headquarters for final review, consolidation and processing. At the same time, a set of questions related to your application will be sent to the relevant Regional Councillor(s) and National or Regional Committee, as part of the due diligence process.
- The Director General will email notice of the applications, together with the appropriate information on the applicants, to existing IUCN Members.
- Members eligible to vote have the right to object to an application. Any such objection must reach the Director General within four weeks from the Director General's notification referred to in Regulation 14. Such an objection can only be made on the grounds that the applicant does not meet the requirements of Membership provided in the Statutes or prescribed in the Regulations. Any objections need to detail the specific grounds and particulars on which the objection is based.
- The applicant will then be given an opportunity to respond to the objection within three weeks from the Director General's notification of the objection to the applicant. The application and other related documents (except financial information), the objection and the reply from the applicant, may be shared with the relevant IUCN National/Regional Committee and other IUCN constituents as part of the due diligence process. The Membership Unit will submit the file to the Governance and Constituency Committee of the IUCN Council, which, prior to each Council/Bureau meeting, considers the applications and makes recommendations to the Council/Bureau regarding the admission of applicant Members.
- The Council, and if not in session, the Bureau, shall take a decision on membership applications within a reasonable time following quarterly application deadlines. The Bureau shall seek Council's advice in a case where there is controversy associated with an application.
- Your [Membership Focal Point](#) will inform you of the Council/Bureau's decision via email. Please note that if your organisation is admitted as an IUCN Member, all subsequent communications will also be undertaken via electronic means.

Guidance on filling in the application form

- This application form has been designed for use with Microsoft Word versions 2003, 2007 and 2010.
- The application form is structured with 'form fields' which you should fill in to complete the form. These fields are highlighted by their light grey background. To enter your response, please click on the highlighted fields. Some fields restrict the values you can enter (dates, numbers, etc.) depending on the question.
- You can move from one field to another using the tabulation key.
- To select an option, simply click on the corresponding box. A cross will appear in the box to identify your selection. If you make a mistake, click the box again to clear it and then click the appropriate box.
- The text entry sections of the application form have a fixed font and length. Your answers must fit in the spaces provided on the application form.
- The signature boxes are unprotected and allow you to insert your electronic signature. Alternatively, you can print the form, sign it and return it to us by mail, or electronically as a scanned document (PDF format preferred).

Problems or questions?

Please contact the [IUCN Membership Focal Point](#) in your region who will be happy to answer all your questions.

To learn more about IUCN, visit our public website: www.iucn.org



Membership Application Form

Supporting documentation (for Government agencies, National and International Non-Governmental Organisations, Indigenous peoples' organisations and Affiliates):

The application form and the accompanying documentation must be sent in one of the official IUCN languages: English, Spanish or French.

When submitting your application, please ensure that you have provided all the necessary information:

Checklist:

(please tick the boxes relevant to your organisation/institution)

- Statutes/Bylaws/Articles of Association/ other statutory document of your organisation**
➤ *This is only required for National/International Non-Governmental Organisations, Indigenous peoples' organisations and NGOs/IPOs applying as Affiliates.*

In order to verify that your organisation complies with IUCN Regulations.

- Latest annual audited financial statements together with a reconciliation (highlight) to the declaration of operating expenditure¹⁹. If the organisation is not required to have a statutory audit the latest annual financial statements approved by the Board or governing body can be provided.**

➤ *This is only required for National, International Non-Governmental Organisations and Indigenous peoples' organisations.*

The dues scale for National, International Non-Governmental Organisations and Indigenous peoples' organisations comprises nine different dues groups. Membership dues for National, International NGOs and IPOs are calculated based on the organisation's operating expenditure¹⁶. Applicant organisations are requested to provide appropriate financial information so that the IUCN Secretariat may determine their dues group.

Please consult the [Membership Dues Guide](https://www.iucn.org/sites/dev/files/membership_dues_guide_2017-2020_en_final.pdf) (https://www.iucn.org/sites/dev/files/membership_dues_guide_2017-2020_en_final.pdf)

NB: Please note that existing Members must inform the IUCN Secretariat of any important changes in their organisation which may affect their organisation's membership of IUCN, such as the category of membership or the dues group. If their Statutes and/or expenses have significantly changed since their organisation joined IUCN, they are requested to provide their [Membership Focal Point](#) with their organisation's most recent Statutes and/or financial report, including the details of their organisation's operating expenses.

- Two letters of endorsement from IUCN Members in good standing²⁰ or from IUCN National/Regional Committees, IUCN Councillors or IUCN Honorary Members²¹.**
➤ *This is only required for National/International Non-Governmental Organisations and Indigenous peoples' organisations, and for NGOs/IPOs applying as Affiliates.*

Please consult: The Members' database: <https://www.iucn.org/secretariat/membership/about/union/members/who-are-our-members> - Our list of National and Regional Committees: <https://www.iucn.org/secretariat/about/union/members/national-and-regional-committees>
IUCN Councillors: <https://www.iucn.org/about/council/members> - Honorary Members : <https://www.iucn.org/about/union/members/iucn-awards/honorary-membership-iucn>

- Deposit corresponding to the entire current year of membership**
The membership dues deposit may be paid by bank transfer, by credit card; by cheque. Payment details are given on the last page of this application form. Please consult the [Membership Dues Guide](#).

- Report of activities in two or more States and proof of out posted legally registered offices**
➤ *This is only required for International Non-Governmental Organisations.*

- Statement by the head of the agency setting forth its competence to adhere to the Statutes**
➤ *This is only required for Government agencies.*

The statement is available for signature on page 16 of this application form.

We can only process your application if all of the above has been received by the relevant application deadline.

¹⁹ Operating expenditure is defined as the expenditure arising in the course of ordinary activities of the organisation and which is considered to be recurrent and annual. Operating expenditure does not include one-time investments.

²⁰ In good standing means that the Member is up-to-date in the payment of its IUCN membership dues.

²¹ When letters of endorsement are submitted by IUCN Councillors or Honorary Members, any formal or informal relationships with the applicant must be detailed and disclosed at the time of endorsement.

Category of IUCN membership applied for:*(please tick one of the boxes)*

- Government agency
- National non-governmental organisation
- International non-governmental organisation
- Indigenous peoples' organisation
- Affiliate (non-voting Member)

General Information*(please enter the text in the frames or tick as appropriate)*Name of organisation *(in your own language if you use the Roman alphabet):*

Official translation of your organisation's name into English:

Acronym: _____ Date of foundation of your organisation: _____ *(dd/mm/yyyy)*For NGOs, INGOs and IPOs: Please indicate the amount of your organisation's annual operating expenditure in US dollars, corresponding to your latest annual audited report: USD _____Preferred IUCN official language of your organisation: English Spanish French**Address****Street Address:**

Street & Street Nr: _____

City: _____ Postal code: _____

Province/State: _____ Country: _____

Telephone:

Country code	Area code	Number
+		

_____Fax:

Country code	Area code	Number
+		

Email: _____

Website: _____

Mailing address *(if different from the street address):*Street & Street Nr or
P.O. Box: _____

City: _____ Postal code: _____

Province/State: _____ Country: _____

Contacts for relations with IUCN

Please indicate in the sections below the contact details for the staff from your organisation who will be the main contact persons for relations with IUCN. It is important that you inform IUCN on a regular basis of any changes linked to these contacts (eg. staff leaving the organisation, change of e-mail address, etc), so that we can keep our database up-to-date.

Primary contact

This person will receive all correspondence from IUCN and is responsible for dissemination within your organisation. If you wish to nominate additional primary contacts, please contact the [Membership Focal Point](#) in your region.

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____ Male Female

First name: _____

Family name: _____

Position: _____

Department: _____

Telephone:

Country code	Area code	Number
+		

Email _____

Preferred language for receiving correspondence English Spanish French

Financial contact

This person will receive the invoice for the payment of membership dues and will be contacted for any membership dues issues. If you wish to nominate additional financial contacts, please contact the [Membership Focal Point](#) in your region. (To be filled in case it is a different person than main contact mentioned above)

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____ Male Female

First name: _____

Family name: _____

Position: _____

Department: _____

Telephone:

Country code	Area code	Number
+		

Email _____

Preferred language for receiving correspondence English Spanish French
N.B. The annual invoice will be sent in the preferred language of your organisation as indicated above.

Head of organisation

Please indicate the name of your Head of organisation (CEO/Director General, etc). This person will only be contacted for matters of the highest importance, e.g. to designate the Head of Delegation for Congress, for any electronic ballots, etc. (Please complete this section even if the person is the same as the contacts entered above.)

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____ Male Female

First name: _____

Family name: _____

Position: _____

Department: _____

Telephone:

Country code	Area code	Number
+		

Email _____

Preferred language for receiving correspondence English Spanish French

Authorized vote holder

The "Authorized vote holder" is the person who is authorized by the Member to receive the link to the electronic system and to cast the Member's vote(s) when electronic votes take place. This role will be allocated by default to the person holding the role of "Head of Organisation" for NGOs, and to the person holding the role of "Primary Contact" for States and Government agencies. If this role should be allocated to someone else, please indicate their contact details below:

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____ Male Female

First name: _____

Family name: _____

Position: _____

Department: _____

Telephone:

Country code	Area code	Number
+		

Email _____

Preferred language for receiving correspondence English Spanish French

Information about your organisation:

➤ This is only required for national and international NGOs and NGOs applying as Affiliates

- Is your organisation a not-for-profit entity which conforms with the law of the State where its seat is located? Yes No
- Does your organisation have a transparent, accountable and representative governance structure?²² Yes No
- Does your organisation have a board that is autonomous and independent?²³ Yes No
- Does your organisation have a substantial record of activity in the conservation of nature? Provide concrete examples in the "Achievements" section of this form. Yes No

➤ This is only required for universities or similar institutions:

- Is your organisation autonomous in administration and governance?²⁴ Yes No

➤ This is only required for International NGOs [IUCN Regulations, Paragraph 6] and for International NGOs applying as Affiliates:

List the countries in which your organisation has activities:

List the countries in which your organisation has out posted or country offices reporting back to headquarters²⁵:

- Is the governing body of your organisation open to nationals from at least two States? Yes No
If yes, please specify their nationalities when more than one:

- Does your organisation have a substantial record of activity in the conservation of nature? Provide concrete examples in the "Achievements" section of this form. Yes No

➤ This is only required for Indigenous peoples' organisations applying for IPO membership

- Is your organisation a not-for-profit entity which conforms with the law of the State where its seat is located? Yes No
- Is your organisation autonomous in administration and governance?²⁴ Yes No
- Does your organisation have, as its primary constituency, indigenous peoples and is it established by indigenous peoples for the advancement of indigenous communities? Yes No
- Does your organisation have a substantial record of activity in the conservation of nature? Provide concrete examples in the "Achievements" section of this form. Yes No

²² Is deemed to mean that the statutes/articles, regulations/bylaws or other constitutive institutional instruments provide for a governance structure that affords the members of the organisation and/or its Board, fair and adequate participation in the business and governance of the organisation, that require the organisation to be transparent and accountable in its activities, finances and policies, and that such provisions are adhered to in the day-to-day business of the organisation.

²³ Is deemed to mean a board whose decision-making processes adhere to the provisions contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and are not controlled or unduly influenced through financial or other pressures exerted by government agencies or public or private entities.

²⁴ Is deemed to mean an organisation whose decision-making processes adhere to the provision contained in the statutes/articles, regulations/bylaws and other constitutive institutional instruments, and is not controlled or duly influenced through financial or other pressures exerted by government agencies or public or private entities.

²⁵ Means that the organisation must operate and have activities (i.e. concrete projects) in two or more States. The organisation must have a Headquarter and two or more outposted countries offices reporting back to it. Outposted staff based or hosted in partner organisations in other countries cannot be considered as outposted offices.



Applicant's Mission, Objectives and Activities

(for all categories)

As per the Statutes, “the applicant has as one of its central purposes the achievement of IUCN’s objectives and a substantial record of activity in the conservation of nature and natural resources.

The objectives and track record of the applicant²⁶ embody to a substantial extent :

- (i) the conservation of the integrity and diversity of nature; and, either or both:
- (ii) the aim to ensure that any use of natural resources is equitable and ecologically sustainable;
- (iii) dedication to influencing, encouraging and assisting societies to meet the objectives of IUCN”

[Statutes, Article 7 (b) and (c)]

IMPORTANT: This section will be used to notify IUCN Members of your application and in the documentation submitted to IUCN Council without editing. Please stick to the maximum number of words indicated for each field otherwise part of your text will be cut.

Name of organisation

Country:

Description of your organisation/institution:

Maximum 100 words

Mission/Vision of your organisation/institution:

Maximum 100 words

²⁶ These can take many forms, including field action, community involvement, research in the natural and social sciences, policy development, advocacy, legal activities, education and public awareness, and fundraising where these are for purposes in line with the mission of IUCN. While determining the relative importance of an activity is necessarily to some extent subjective, it is here considered that “substantial” can be assessed in terms of the applicant’s programme and projects, resource allocations, organisational structures and outputs.

Summary of your organisation's/institution's objectives as they appear in your Statutes / Bylaws / Articles of Association / other statutory document:

Maximum 300 words

Achievements: Describe your organisation's/institution's main achievements over the last three years and indicate any IUCN projects, involving IUCN Members or not, in which your organisation has been involved (i.e. projects which have already been implemented, etc).

Maximum 500 words

Additional questions:

Provide concrete examples of how your organisation contributes to conserving the integrity and diversity of nature:

[IUCN's Sustainable Use Policy](#) is central to the achievement of its objectives. This policy requires that all use of natural resources be sustainable, but does not suggest that every species or ecosystems should be used. Does your organisation have a position about sustainable use? If so, please give details. If available in your organization, please provide concrete examples of how your organisation advances the sustainable and equitable use of resources.

Does your organisation carry out any activities that could be seen as conflicting with the conservation of the integrity and the diversity of nature and the sustainable use of resources? If so, please specify.

Is your organisation committed to engage in a respectful and collegial way with other Members of IUCN?

Map the activities of your organisation against the IUCN Programme 2017-2020²⁷ results that IUCN Programme Areas aim to have a positive impact on:

- 1: Valuing and conserving nature**
The activities of your organisation ensure that the conservation status of biodiversity is enhanced.

- 2: Promoting and supporting effective and equitable governance of natural resources**
The activities of your organisation ensure that IUCN's work on people-nature relations, rights and responsibilities and the political economy of nature is consolidated.

- 3: Deploying nature-based solutions to address societal challenges**
The activities of your organisation address the global challenges (climate change, food, development) through the use of nature-based solutions

²⁷ The *IUCN Programme 2017-2020* identifies three Programme Areas (Valuing and Conserving Nature, Promoting and supporting effective and equitable governance of nature's use, Deploying nature-based solutions to address societal challenges in climate, food, development) and a related set of thematic results. These Areas target critical issues that need to be addressed to tackle the conservation challenges of today and tomorrow, and to reflect the lessons we have learned in the implementation of previous programmes of work. To read more about the IUCN Programme, please consult our website: <https://www.iucn.org/secretariat/about/programme-work-and-reporting/programme>

Reason for joining IUCN

- To share knowledge**
- To network/establish partnerships**
- To influence the environmental policy**
- Other:**

Maximum 50 words



AUTHORIZATION

➤ ***This page must be completed by the duly authorized Head of agency/organisation/institution.***

As Head of the agency/organisation/institution I hereby confirm that the information contained in this application is correct and that (name of organisation) shares and supports the objectives of IUCN, as required by Regulation 9 of the IUCN Statutes.

The below area is not protected to allow the inclusion of your electronic signature. (To insert the electronic signature: On the Insert tab, in the Illustrations group, click Picture. Locate the signature that you want to insert. Double-click the picture that you want to insert.) PLEASE USE THE ARROW KEY TO MOVE TO THE NEXT FIELD.

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____

First name: _____

Family name: _____

Position: _____

Date: (dd/mm/yyyy)

Signature: _____

Additional signature (if required by your organisation):

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____

First name: _____

Family name: _____

Position: _____

Date: (dd/mm/yyyy)

Signature: _____

➤ ***This is only required for Government agencies and Government agencies applying as Affiliates.***

As Head of the agency/institution, I hereby confirm that (name of agency) is competent to adhere to IUCN Statutes, as required by Regulation 4 of IUCN Statutes and that this application conforms with the laws of the State in which the agency/institution is located.

Title: (Mr/ Mrs/Ms/Dr/ Prof /Other) _____

First name: _____

Family name: _____

Position: _____

Date: (dd/mm/yyyy)

Signature: _____

Methods of payment:

through the corresponding Regional Office (please contact your Membership Focal Point for further information: <https://www.iucn.org/about/union/members/membership-focal-points>)

by **bank transfer** to: **UBS Switzerland AG.**; Place St-François 16, CH-1002 Lausanne, Switzerland

Payable to:

IUCN, Union internationale pour la conservation de la nature et de ses ressources * or **IUCN, International Union for Conservation of Nature and Natural Resources ***

Swiss francs Account No. IBAN: CH23 0024 3243 3350 3501 W

US Dollar Account No. IBAN: CH40 0024 3243 3350 3560 Y

Euro Account No. IBAN: CH95 0024 3243 3350 3561 B

Sort code: 0243 Swift code: UBSWCHZH80A

IMPORTANT FOR ALL BANK TRANSFERS. Please use the following reference:
Application Deposit for (add organisation name and country)

by **bank cheque** made payable to:
IUCN, Union internationale pour la conservation de la nature et de ses ressources * or **IUCN, International Union for Conservation of Nature and Natural Resources ***

by **credit card:** (Visa / MasterCard) **If paying by credit card please complete the following:**

I authorize IUCN, to charge the credit card listed below:

Amount in Swiss Francs: _____ Visa MasterCard

Card number:

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C.V.V. number:

--	--	--

Expiry date:

--	--

 month year

Important: Credit card payments must show the card verification validity number (cvv). This number is the last three (3) numbers found on the signature line on the back of the card. If paying your invoice by credit card, please add this number when completing the form.

Card holder name
(as it appears on the credit card): _____

Billing address: _____

Street & Street Nr: _____

City: _____ Postal code: _____

Province/State: _____ Country: _____

Date: (dd/mm/yyyy)

Signature: _____

The above area is not protected to allow the inclusion of your electronic signature. (To insert the electronic signature in Word 2007: On the Insert tab, in the Illustrations group, click Picture. Locate the signature that you want to insert. Double-click the picture that you want to insert.) **PLEASE USE THE ARROW KEY TO MOVE TO THE NEXT FIELD.**

*** It is important that you use the exact name in English or in French under which IUCN is legally registered in Switzerland or the bank transfer will fail.**

(IUCN, International Union for Conservation of Nature and Natural Resources is registered as an international association of governmental agencies and non-government organisations under article 60 of the Swiss Civil Code. Our Swiss registration number is CHE-106.516.604 and with VAT number CHE-106.516.604VAT)